

Academic Counselling

Who do I talk to? It depends on your question! Is it type A, B or C?

Type A - Universities/Courses: *For example:* *Which University is good for Business?*
Where can I take a Foundation course?
What are the fees?

- Email your agent and ask for their advice.
- Look at the General University Guide books – see Lucie in Pembroke House.
- Have a look at these websites:
www.ucas.com - Lists courses and entry requirements. UCAS manages undergraduate applications.
www.britishcouncil.org - Similar to above but directed more at foreign students.
www.ukcas.com - UK Education Advisory Service. Advice on how to apply.
www.prospects.ac.uk - Graduate careers website includes postgraduate study
www.timesonline.co.uk/education - Compares universities and their ranking.

You should also look at the University websites for individual courses and send off for a prospectus.

If you cannot find the answers to your questions. Book a free 15 minute session with Lucie in the office at Pembroke House. You will be able to meet her on a Friday afternoon.

Type B - Entry procedures: *For example:* *What is my IELTS level now?*
How long will it take me to reach 6.5
When and where can I take the exam?

Have a look at the chart. Can you see the answer? If you are not sure, make an appointment to speak to Erica or Sue (the Directors of Studies).

(When) can I join the IELTS class?

To find out, you must speak to Erica or Sue.

Type C - Applications *For example:* *Can you help me to write my personal statement?*
Can you check my letter of application?
Can you help me to fill in the form?

Really, the universities would expect you to do these things yourself. However, if you really do need help and you cannot solve your problem yourself or with the help of Lucie in the free 15 minute session, then we suggest you arrange a private lesson (30 minutes initially).